

PROCUREMENT LAWYERS' ASSOCIATION

Notice of Annual General Meeting

Dear Member

Notice is hereby given that the Annual General Meeting of the Procurement Lawyers' Association will be held during a PLA event between 4pm and 6pm on Wednesday, 13 May 2026. It will be held at the London office of Blake Morgan LLP.

All paid up members are strongly encouraged to attend and support the Procurement Lawyers' Association in electing new Executive Committee members. A number of places on the Executive Committee will be available for election.

The AGM will follow presentations by the 2024 and 2025 winners of the Rosie Choueka Memorial Essay Competition:

- Beth Edwards (the 2024 Essay Prize winner), an associate at Sharpe Pritchard, on "*Does the Procurement Act 2023 get it right in relation to debarment?*";
- Nigel Patel (the 2025 Essay Prize winner), a pupil barrister at 39 Essex Chambers, on "*Levelling the playing field: Incumbent providers, equal treatment under the Public Contracts Regulations 2015, and treating suppliers the same under the Procurement Act 2023*".

There will also be a Panel discussion which will include presentations by Deok Joo Rhee KC (39 Essex Chambers) and Jonathan Lewis (Monckton Chambers).

Executive Committee Election

Please note that if you would like to be elected to serve on the Executive Committee you must be a fully paid up member and you must be nominated by no less than two other fully paid up members, such nominations to be made by 5pm on Friday, 8 May 2026.

We particularly encourage those working in-house in the public, utilities and defence sectors to consider standing for election with a view to ensuring that the Executive Committee is representative of our membership.

In order to support your nomination, any prospective candidate is able to send Peter Ware (peter.ware@brownejacobson.com) a short paragraph explaining in no more than 200 words why you want to be elected to the Executive Committee of the Procurement Lawyers' Association and what qualities and attributes you will bring to the Executive Committee. These will then be published on the PLA website ahead of the AGM.

Please would all members attending the AGM review the relevant website page ahead of the meeting in order to inform their participation in the related ballot.

If candidates wish their statements to be published on the website, nominations and statements are to be with Peter Ware by 5pm on Wednesday, 6 May 2026. As stated above, the absolute deadline for nominations is 5pm on Friday, 8 May 2026, but in that case no statement can be published on the website and any statement provided shall be available at the meeting only.

Please note that there is no arrangement in place for proxy voting.

Ordinary Business

Pursuant to clause 13.2 of the Constitution, adopted by resolution of the Executive Committee on 27 April 2010 (and subsequently amended), the following will be discussed at the AGM as ordinary business:

1. The approval of any alteration or addition to the Constitution;
2. The election of Relevant Members to serve on the Executive Committee;
3. The approval of the annual subscription fee for each class of membership;
4. The approval of Brooks Mayfield Chartered Accountants as our auditors;
5. The consideration of an annual report of the work done by or under the auspices of the Committee;
6. The approval of the audited accounts of the Association relating to the preceding Financial Year;
7. The transaction of such other matters as may from time to time be necessary (Any Other Business).

Please would members also let Peter Ware know of Any Other Business that they would like to raise under item 7 noted above.

By order of the Executive Committee:

Peter Ware, Finance and Membership Secretary, 16 April 2026